Flowchart 1:

Managing student health support needs at school

IDENTIFY

Parent/carer advises the school administration team of their child's health support need or medical condition.
- The delegated officer documents the student's health condition.

The principal or delegate considers:
- Does the student require support at school? What type of support?
- Does the student manage their health condition independently?
- Does the management of the condition require a standard first aid response?
- Does the student require a health support procedure at school?

PLAN

The parent/carer provides the student's action plan completed by the treating health professional.

The principal makes a request for State Schools Nursing Services or engages another service provider to develop a health plan.

The principal or delegate, parent/carer, health professional, school staff and student collaborate to develop the health plan.

The school staff and parent/carer collaborate to manage risks in curriculum activities and special events.

School staff complete training about the health condition and the standard first aid response.

The volunteer completes training to perform the health support procedure

If appropriate, the principal completes an application for supplementary teacher aide hours.

PROVIDE & REVIEW SUPPORT

School staff provide support to the student.

The principal ensures staff familiarise themselves with students' action plans and health plans.

The delegate manages supplies provided by the parent, and school purchased supplies.

The delegate ensures action plans and health plans are reviewed by a health professional as required.

Refer to the following procedures for more information:
- Supporting students with asthma and/or at risk of anaphylaxis at school for students that have health conditions that require a standard first aid response and have an action plan
- Managing students' health support needs at school for students that require a health support procedure at school and an Individual health plan and/or Emergency health plan
- Administration of medications in schools for students that use medication at school and to assist in approving students to be responsible for and administer their own medication

Uncontrolled copy. Refer to the Department of Education Policy and Procedure Register at https://ppr.qed.qld.gov.au/pp/managing-students-health-support-needs-at-school-procedure to ensure you have the most current version of this document.